THE RETROFIT COMPANIES

3855 Hwy 14 W
Owatonna, MN 55060
800-795-1230 phone
507-455-2192 fax

2960 Yorkton Blvd.
Little Canada, MN 55117
800-374-1309 phone
651-766-7422 fax

www.retrofitcompanies.com

PICK-UP REQUEST FORM

Please **Fax** completed form to

651-766-9900 (ATTN: Marie)

Or E-mail: **recycle@retrofitcompanies.com**

BILLING INFORMATION		SHIPPING INFORMATION	
COMPANY:		COMPANY:	
ADDRESSS:		ADDRESS:	
CITY, STATE, ZIP		CITY, STATE, ZIP:	
OR RRI CUSTOMER #:			

DRIVER INFORMATION			
DRIVER CONTACT:		HOURS AVAILABLE:	A.M. to P.M.
PHONE:		LOCATION OF WASTE:	
SECOND CONTACT:		WASTE PACKAGED?	☐ YES ☐ NO
PHONE:		PALLETIZED?	# 4' PALLETS # 8' PALLETS

IF WASTE IS PALLETIZED, DO YOU HAVE A PALLET JACK/FORKLIFT TO LOAD TRUCK?	☐ YES	☐ NO
HOW TALL ARE THE PALLETS STACKED? (APPROXIMATELY)		
DO YOU HAVE A LOADING DOCK?	☐ YES	☐ NO
IF YOU DON'T HAVE A DOCK, IS WASTE ON A LEVEL WITH A DOOR?	☐ YES	☐ NO
IF NO, DO YOU HAVE AN ELEVATOR?	☐ YES	☐ NO

PLEASE ENTER YOUR WASTE QUANTITIES BELOW

UNIVERSAL WASTE LAMPS	QUANTITY	MERCURY	QUANTITY
4' & Under Fluorescent		Mercury 8; UN2809; PGIII (Liquid)	
Over 4' Fluorescent		Mercury Contained in Manufactured Articles (Devices)	
Compact Fluorescent		Mercury Debris 8; UN2809; PGIII	
Circular & U-Bend Fluorescent		**BALLASTS**	**QUANTITY**
High Intensity Discharge		Small Capacitor- Incineration (<9 lbs.)	
Shatter Shield		Non-PCB Ballasts for Recycling	
Built In Ballast		Non TSCA PCB Ballasts for Recycling	
Incandescent		**PACKAGING**	**QUANTITY**
Broken/ Crushed Fluorescent		2' Lamp Barrel - Deposit (2' in diameter, 2' tall)	
Ultra-Violet		4' Lamp Barrel – Deposit (2' in diameter, 4' tall)	
Neon		4' Lamp Box (holds approx. 100 T12's)	
ELECTRONIC WASTE	**QUANTITY**	8' Lamp Box (holds approx. 30 T12's)	
Computer Monitors		5-gallon UN1H2 Poly Pail	
Any other Electronic Equipment		14-gallon UN1H2 Poly Drum	
BATTERIES	**QUANTITY**	30-gallon UN1H2 Poly Drum	
Alkaline Battery		55-gallon UN1A2 DOT Steel Drum	
Nickel Cadmium (Ni-Cad) Battery		Gaylord Box (Cubic Yard)	
Nickel Medal Hydride (Ni-MH) Battery		*You may use your own packaging – must be approved.*	
Lithium Battery		**OTHER UNIVERSAL WASTE ITEMS**	**QUANTITY**
Mercury Battery			
Batteries, wet, filled with acid			

OTHER WASTE NOT LISTED ABOVE: *Please note waste description and container size*

CONTAINER SIZE/ TYPE OF WASTE	QUANTITY	WASTE DETAILS – *Leaking, Broken, etc.*